



7th August 2008

Anne Dunne
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Dear Anne

Just a small note to say a big

THANK YOU

for all your assistance with the Leader Essentials Programs over the last two years.

The venue was always well presented and the room set up was as per the Event Order every time. Your staff would go out of their way to ensure catering was on-time or altered to suit the facilitation on the day. And of course from the business perspective –superb value for money!

I was always the recipient of positive feedback from the facilitators after training at your venue such as “Facilities excellent, service excellent, food excellent” and comments about how the atmosphere and lighting promoted learning for the participants.

Our exciting news is that we have just renovated our own training rooms for the Leader Essentials Programs but it does mean that we will not require regular use of your wonderful facilities. I am hoping that when from time to time we call on you we will be able to quickly rekindle the excellent working relationship we have built.

Thanks again Anne to you and your staff.

Kind regards

Colleen Fennell
Learning & Development Coordinator